

TEACHING PROFESSIONAL RESPONSIBILITY CLE CERTIFICATE

Attorney Name: _____

Provider Name: _____

CLE Course/Activity Title: _____

Location (City/State): _____

Date(s) of Course or Activity: _____

TEACHING CATEGORY (check all that apply)

Speaking/teaching at a professional responsibility CLE-approved course under or presentation at a bar association meeting or professional association meeting

Credit: Actual presentation time plus preparation time at six times the actual presentation time. Where there is more than one speaker/teacher, the total time of the course presentations is divided by the number of co-teachers.

Attendance time at CLE course or activity in which attorney spoke or taught

Credit: Attorneys may earn CLE credit for attendance at segments of the course or activity for which he/she was not a speaker.

Panelist time speaking/teaching at a professional responsibility CLE approved course

Credit: Total presentation time divided by the number of panelists is the actual presentation time; actual presentation time plus preparation time at six times the actual presentation time.

TOTAL CLE HOURS for Teaching Professional Responsibility Course

Actual Presentation Time + Preparation Time + Attendance Time = _____ **Total Credit Hours**

Sample calculation of speaking/teaching at a CLE-approved activity: If the actual presentation time is 50 minutes, then calculation of the actual preparation time is 6 times 50 minutes = 300 minutes. Total CLE hours earned is 300 minutes plus 50 minutes = 350 minutes / 60 minutes = 5.83 or 5.75 CLE hours. (Round down to quarter hour.)

NOTE: A repeat presentation of the same material shall be counted at one-half; no further hours may be earned for additional presentations of the same material. For repeat presentation, a separate certificate should be issued for each course date.

Provider Signature _____

Date _____